

ALASKA WILDLAND FIRE COORDINATING GROUP FIRE TRAINING & QUALIFICATIONS COMMITTEE CHARTER

I. PURPOSE

The purpose of the Fire Training & Qualifications Committee (FTQC) is to develop, coordinate and facilitate Interagency Fire Management and All Risk Management training to met the needs of the member agencies.

II. AUTHORITY

Alaska Wildland Fire Coordinating Group: Memorandum of Understanding Sec. V.3.

III. MEMBERSHIP

A. The FTQC will consist of one representative from the following agencies.

Alaska Department of Natural Resources, Division of Forestry
Bureau of Indian Affairs
Bureau of Land Management - Alaska Fire Service
National Park Service (AWFCG Liaison)
U.S. Fish and Wildlife Service
U.S. Forest Service

B. Other agencies, organizations and institutions may be contacted to consult, advise, or assist the FTQC as determined by the members.

IV. FUNCTIONS

The FTQC will:

- A. Serve as a forum for discussion of fire and all risk management training and qualification issues affecting the Alaska interagency fire and all risk community and make recommendations to resolve issues and problems.
- B. Evaluate new fire and all risk training courses, training aids, advanced training technologies and qualification systems; and recommend applications, uses and implementation schedule to the FTQC.
- C. Develop annually an Interagency Training Schedule for statewide presentation. Locally sponsored courses will be published as an addendum to the schedule (only courses open to member participation will be included (agency specific training needs will not be included)).

- D. Undertake any other fire and all risk training and qualification standards as directed or requested the Alaska Wildland Fire Coordinating Group.

V. ORGANIZATION AND STRUCTURE

- A. The FTQC members will elect a Chair. The Chair will rotate between the committee members. The Chair term of office will be two years.
- B. A quorum consisting of four (4) members of the FTQC is required to conduct official business.

VI. TASK GROUPS

Task groups and their Chair may be established by the Committee to address specific, non-recurring issues that require significant effort with a smaller group, but can be resolved within a finite time period. Task group reports and recommendations must be submitted to the FTCC for approval and/or further action.

VII. MEETINGS AND REPORTS

- A. Meeting of the FTQC will be held as often as necessary, at least quarterly. The Chair is responsible for scheduling these meetings.
- B. The Chair is responsible for arranging meeting facilities, providing advanced meeting agenda, preparing timely reports of the meeting minutes, and preparing and presenting any reports to, or requested by, the Alaska Wildland Fire Coordinating Group.

VIII. FINANCIAL SUPPORT

Routine costs of members will be borne by their respective agencies. Training costs will be primarily borne by the sponsoring agency, with assistance from other members as needed.

IX. APPROVAL

This charter is effective as of the date signed and approved by the respective officials of the member agencies. This charter will be revised only upon recommendation of a majority of the FTQC members and approval by the AWFCG.

Approval: William B. Cella
Chair, Alaska Wildland Fire Coordinating Group

Date: January 28, 1998

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